Application to Begin Permanent Residence Processing

Individuals wishing to file an employment-based Permanent Resident (green card) petition, must have an offer of permanent employment at Saint Louis University. The petition must be recommended by their College, School or Department at Saint Louis University and approved by the Provost's Office. Please complete the following information sheet and submit it for the appropriate signatures. Once approved by the Office of the Provost, the Office of International Services will contact you to begin the actual Permanent Residence process.

To Be Completed by the Employee Applicant Name: ______, ____ First/Given Middle Campus Address: _____ Phone: _____ Citizenship: _____ Country of Birth: _____ Current Immigration Status: _____ Date Status Expires: _____ How long have you been in the US in this status?_____ Have you ever been in the US on J-1 status? Yes No (circle one) If yes, were you subject to the 2 year home residence requirement? Yes No If yes, did you obtain a waiver or satisfy this requirement? Yes No Signature of Applicant Date **To Be Completed by the Department** Date SLU employment began: _____ Initial Job title: Current Job title: ______ Brief Job Description: Minimum Degree required for the current job: Is this a teaching position? Is this a permanent position?: _____

Funding for the position is guaranteed for 3 years: Yes	No (circle one)
Department Chair or Supervisor Signature	Date
Dean's or Vice President's Signature	Date
Provost's Signature (academic appointments)	Date